





**OFFICE OF THE POLICE AND CRIME COMMISSIONER FOR WEST YORKSHIRE**

**Record of Decision made by the Police and Crime Commissioner**

<b>Title/Subject:</b> Long Service Award, Certificate of Loyal Service and Retirement Gifts
<b>Serial No:</b> DP0058
<b>Summary:</b> The purpose of this paper is to seek permission to update the OPCC policy regarding Long Service awards, Certificate of Loyal Service and retirement gifts to afford OPCC staff the same opportunities as West Yorkshire Police staff.
<b>Requested Decisions:</b> <ul style="list-style-type: none"><li>• Adopt the same principles as West Yorkshire Police for awarding <b>Certificates of Loyal Service</b>;</li><li>• Adopt the same principles as West Yorkshire Police for awarding <b>Certificates of Long Service</b>. Eligibility criteria moving from 22 years to 20 years;</li><li>• Allow OPCC staff to be able to attend the same ceremony in West Yorkshire Police and be awarded by the Police and Crime Commissioner;</li><li>• Agree that certificates should be presented by the PCC (or DPCC in their absence);</li><li>• Consider an alternative certificate presentation;</li><li>• <b>Retirement gift</b> - Consider if to change the OPCC policy from 'Officers who resign or retire from West Yorkshire Police Authority after 15 years or more of continuous service will be presented with a gift' to include an age criteria of 55 years and upon retirement or redundancy (as per the West Yorkshire Police criteria) and not to include resignation;</li><li>• <b>Retirement gift</b> - allow part time and fulltime employment to qualify.</li></ul>

<b>Implications</b>	<b>Details / Comments</b>	<b>Officer Sign Off</b>
Financial		Treasurer 
		Interim Chief Executive 

**Police and Crime Commissioner Decision:**

Agreed

**Signature:**

A handwritten signature in blue ink, appearing to be 'M. B. M.', written in a cursive style.

**Title: Police and Crime Commissioner for West Yorkshire**

**Date:**

4/10/18