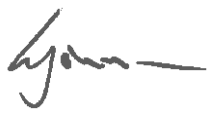



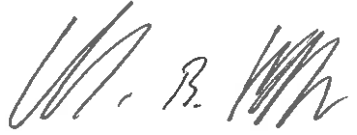


**OFFICE OF THE POLICE AND CRIME COMMISSIONER FOR WEST YORKSHIRE**

**Record of Decision made by the Police and Crime Commissioner**

<b>Title/Subject: Gifts and Hospitality Policy</b>
<b>Serial No: DP0061</b>
<b>Summary:</b> The Force gifts and hospitality policy requires any receipts which are valued over £25 to be approved by the Police and Crime Commissioner. This is routinely delegated to the Treasurer. A review is required of the delegated authority and the monetary limit which were set in 2014.
<b>Requested Decision:</b> The PCC agrees to seek the following amendments to the Gifts and Hospitality Policy:  <ol style="list-style-type: none"><li>1. Requiring first stage line management approval of all gifts/hospitality.</li><li>2. Requiring those valued over £50 to be the subject of further approval by the PCC or his delegated officers.</li></ol> The PCC agrees to amend the OPCC scheme of delegation to allow approval by either the (Interim) Chief Executive or Treasurer.

Implications	Details / Comments	Officer Sign Off
Financial		Treasurer 
		Interim Chief Executive 

<b>Police and Crime Commissioner Decision:</b>  Agreed
<b>Signature:</b> 
<b>Title: Police and Crime Commissioner for West Yorkshire</b>
<b>Date:</b> 8/11/18